



सत्यमेव जयते

HIGH COMMISSION OF INDIA

*Av. Kenneth Kaunda, No.167, P.O. Box No.4751
MAPUTO, MOZAMBIQUE*

www.hcimaputo.gov.in

Corrigendum

New Para of Para (5) Section II of tender documents:

Bid Security Declaration: The Bidder will furnish a Bid Security Declaration to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before the deadline defined in the request for bid document, the bidder will be suspended for period of 180 days for contracts with the High Commission of India, Maputo

Removal of Old Para (5) Section II of tender documents :

The tender documents must be accompanied by Earnest Money Deposit (EMD) of Meticals 200000/-, in the form of a Demand Draft (DD)/Pay Order (PO) drawn on any Nationalized Bank, in favour of "High Commission of India, Maputo". The amount towards EMD is Mts 200,000 (Mts Two hundred thousand only) and should be submitted in the envelope containing Technical Bid. Bids submitted without EMD will stand rejected. EMD will not be accepted in the form of cash/cheque/FDR/BG or any other form except DD/PO. **No interest shall be payable on EMD.**

Last date for submission of bids: 25th September 2021

(Rameshwar Bhakta)
Head of Chancery
8th September 2021
Tel No +258 21492437

No. MAP/230/8/2018
HIGH COMMISSION OF INDIA
Maputo

NOTICE INVITING TENDER

High Commission of India, Maputo invites Tender under two bid system from registered and authorized firms/agencies for supply and installation of one hundred two (102) units of Desktop Computers, 23 Black and White Laser Printers and 2 Multi-function Ink-jet colour printers DCP-T500W with scanner to the High Commission of India, Avenida Kenneth Kaunda, No. 167, PO Box 4751, Maputo, Mozambique as per the specifications given in the tender documents.

2. The tender document can be downloaded from our websites <http://www.eprocure.gov.in> and <http://www.hcimaputo.gov.in>. No fee for Tender Document will be charged.

3. The interested firms/agencies have to submit their tenders in two bid system {i. e. (i) Technical Bid and (ii) Financial Bid}. Tenders are to be submitted to the Head of Chancery, High Commission of India, Avenida Kenneth Kaunda, No. 167, PO Box 4751, Maputo, Mozambique. All the necessary documents including those in support of eligibility criteria etc. (except the Financial Bid) are to be submitted along with the Technical Bid in a sealed envelope. The Financial Bid must be submitted in a separate sealed envelope. No bid (s) will be accepted after the expiry of stipulated date and time for the purpose under any circumstances.

4. **Bid Security Declaration:** The Bidder will furnish a Bid Security Declaration to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before the deadline defined in the request for bid document, the bidder will be suspended for period of 180 days for contracts with the High Commission of India, Maputo

5. Bids can be submitted on any working day from 17.08.2021 to 25.09.2021 (from 0900 hrs to 1700 hrs).

6. The Technical Bids will be opened on 27th September 2021 at 1100 hrs by the Committee authorized by the Competent Authority of this High Commission at No. 167, Av, Kenneth Kaunda, No. 167. The financial bids of only those bidders whose Technical Bids are accepted, shall be opened by the Committee authorized for the purpose. The date for opening of Financial Bids would be intimated to the respective bidders in due course.

7. The High Commission of India, Maputo reserves the right to reject any or all the bids without assigning any reason and the decision of the High Commission shall be final and binding.

(Rameshwar Bhakta)
Head of Chancery
8th September 2021
Tel No +258 21492437



HIGH COMMISSION OF INDIA
Av. Kenneth Kaunda, No.167, P.O. Box No.4751
MAPUTO, MOZAMBIQUE

www.hcimaputo.gov.in

Tender Document No:I

Dated 16th August 2021

Tender Document for supply of one hundred two (102) units of Desktop Computers, Black and White Laser Printers 23 (Brother HL01210w Mono Laser Printer 20 ppm, USB + Wireless and Inbox toner) and 2 Multi-function Ink-jet colour printers DCP-T500W with scanner to the High Commission of India, Maputo

Last date for submission of bids: 25th September 2021

SECTION I: INVITATION FOR BIDS (IFB)

1. The High Commission of India, Maputo invites sealed bids from eligible bidders for supply of one hundred two (102) units of Desktop Computers, Black and White Laser Printers 23 (Brother HL01210w Mono Laser Printer 20 ppm, USB + Wireless and Inbox toner) and 2 Multi-function Ink-jet colour printers DCP-T500W with scanner as per the following specifications for hardware and software:-

Desktop PC (Business/Commercial/Office) Configuration	
Brand, Series and Name	3ZD13EA HP 290-Generation
Processor	Core i3/8100, 3.6 GHz
RAM	4 GB RAM
Hard disc	500 GB & 7200 rpm SATA Hard Disc
Operating System	Windows 10
Monitor	LED Monitor 18.5 inch
DVD	DVD Writer
Graphics	Intel Graphics 630
MS Office	MS Office 365 for at-least one year

Contact information:

Mr. Rameshwar Bhakta
Head of Chancery
High Commission of India
Maputo, Mozambique
Email: hoc.maputo@mea.gov.in

3. Two bid System:

The two bid system will be followed for this tender. In this system, bidder must submit the offer in two separate sealed envelopes as follows:

Envelope No. 1: Technical Bid

Envelope No. 2: Financial Bid

Envelope No. 1: "Technical Bid" shall contain:

- a. A Demand Draft/Pay Order of Meticals 200,000/- (Mts Two hundred thousand only) towards Earnest Money Deposit (EMD).
- b. Duly filled Technical Bid with proper seal and signature of authorized person on each page of the bid submitted.
- c. Self attested copies of VAT Registration certificate and Trade License, as applicable.
- d. A copy of Certificate of Incorporation, Partnership Deed / Memorandum and Articles of Association, as applicable.
- e. The bidder must submit plan/arrangement for installation and warranty services/after sale services to be provided at site.
- f. Detailed technical specifications make & model, part number and compliance to the Schedule of Requirement for which bid is submitted.
- g. The bidder should submit an undertaking to the effect that a Performance Bank Guarantee (PBG) of 10% of the order value will be submitted in case the High Commission of India, Maputo decides to place the Purchase Order with them.
- h. Other related documents.

Envelope No. 2: "Financial Bid" shall contain:

Price Schedule complete in all respects with proper seal and signature of authorized person. Both the technical bid and financial bid envelopes should be sealed separately and clearly marked as "**Envelope no. 1 - Technical Bid**" and "**Envelope no. 2 - Financial Bid**". Both the sealed envelopes should be placed in a third larger envelope clearly mentioning "Technical Bid & Financial Bid" for supply of 102 Desktop Computers and 25 printers and addressed to **Head of Chancery, High Commission of India, Avenida Kenneth Kaunda, No. 167, PO Box 4751, Maputo, Mozambique.**

Note 1: Please write tender number on each envelope and seal all the envelopes.

Note 2: Please do not put "Financial Bid" (prices quoted) in the technical bid envelope.

If the price quoted is submitted with technical bid, the tender will be rejected.

4. Crucial dates and time:

- a. Starting date for submission of bids: 17th August 2021 at 0900 hrs
- b. Last date for submission of bids: 25th September 2021 till 1700 hrs
- c. Technical bid will be opened on 27th September 2021(Monday) at 1100 hrs at the following

venue: Conference Room, High Commission of India, Avenida Kenneth Kaunda, No. 167, PO Box 4751, Maputo, Mozambique

5. Opening of Financial bids:

- a. Technically accepted competitive bids ONLY will be considered for the opening of Financial Bids.**
- b. The date and time for opening of Financial Bids will be intimated to the respective bidders in due course.
- c. Financial bids of the short listed bidders only will be opened, in the presence of the bidders or their authorized representative, who choose to attend.
- d. The authorized representative of bidders, present at the time of opening of the bids shall be required to sign an attendance sheet as a proof of having attended the financial bid opening.
- e. The bidder's name, bid prices, discounts and such other details considered as appropriate by the High Commission of India, Maputo will be announced at the time of the opening of the bids.

SECTION II: INSTRUCTIONS TO BIDDERS (ITB)

1. Delivery period / Timelines

The supply and installation must be completed within one month, from the date of placement of purchase order.

2. Location for the Supply and Installation

The equipment covered by this document are required to be supplied and installed at different locations in Maputo as indicated by the High Commission of India

3. Order Placements and Release of Payment

The Purchase Order and payment shall be processed by “Head of Chancery, High Commission of India, Maputo” as per the payment terms and conditions.

4. Amendment of Bidding Documents

At any time prior to the deadline for submission of bids, The High Commission of India, Maputo, may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder, modify the bid document.

5. Bid Security Declaration:

The Bidder will furnish a Bid Security Declaration to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before the deadline defined in the request for bid document, the bidder will be suspended for period of 180 days for contracts with the High Commission of India, Maputo

6. Period of validity of bids:

a. Bids shall be valid for a minimum 180 days from the date of submission of bids. A bid valid for a shorter period shall stand rejected.

7. Eligibility Criteria:

The bidder must have successfully executed at least:

1. One purchase order/contract/agreement of the value of 80% of ECPT; or
2. Two purchase order/contract/agreement of the value of 50% of ECPT; or
3. Three purchase order/contract/agreement of the value of 50% of ECPT each similar work during last 3 years.

8. Submission of Bids:

The Bid shall be neatly arranged, plain and intelligible. Each page of the bid should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Bid. The conditional bid will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.

9. Deadline for Submission of Bids:

- a. Bids must be submitted before the due date and time at the address specified in the tender document. In the event of the specified date for the submission of bids being declared a holiday for the High Commission of India, Maputo, the bid-closing deadline will stand extended to the next working day up to the same time.
- b. The High Commission of India, Maputo may extend this deadline for submission of bids by amending the bid documents and the same shall be suitably notified on the website of the High Commission of India, Maputo.

10. Late Bids:

Any bid inadvertently received after the deadline for submission of bids, will not be accepted and returned unopened to the bidder.

11. Criteria for Award of Contract/Order:

- a. The High Commission of India, Maputo shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated financial bid.
- b. The lowest price criteria shall be applied on the total.
- c. If more than one bidder happens to **quote the same lowest price**, the High Commission of India, Maputo reserves **the right to split the order** and award the contract to more than one bidder.

12. Purchaser's Right to amend Scope of Work:

If, for any unforeseen reasons, the High Commission of India, Maputo is required to change the Scope of Supply, this change shall be acceptable to the bidder without change in the unit price quoted.

13. Interpretation of the clauses in the Tender Document

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, High Commission of India's interpretation of the clauses shall be final and binding on all parties.

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Prices:

- a. The price quoted shall be considered firm and no price escalation will be permitted.

- b. Bidders must quote the price in the format given in Price Schedule at Section-IV of this document.
- c. All items are to be quoted in Mozambican currency, 'Meticals'. The prices quoted should be inclusive of freight, insurance, and packing.

2. Performance Bank Guarantee (PBG):

The successful bidder will be required to furnish the Performance Bank Guarantee in form of a Bank Guarantee of 10% (ten percent) amount of the Purchase Order value within 02 weeks of receipt of Purchase Order, as per the format attached to this document (Refer Annexure – I). This bank guarantee shall remain valid for 60 days beyond the date of completion of the Defect Liability Period / Warranty Period.

3. Warranty:

Minimum three (03) year on site comprehensive warranty including parts and labor from the date of Installation & Commissioning.

4. Payments:

The payment shall be released to the Contractor as per following payment milestones.

Installment	%	Milestone
1 st	70	Delivery of material and production of claim with supporting document.
2 nd	20	Successful installation & commissioning as per contract document on certification of High Commission of India, Maputo.
3 rd	30	Completion of warranty period or against submission of Bank Guarantee of equivalent amount from any bank valid for the entire period of warranty.

5. Penalty for delayed Services:

- a. The High Commission of India, Maputo reserves the right to levy penalty @ of 1 % of order value per week of delay beyond the scheduled date of deliveries/execution of the order successfully, subject to maximum of 5% of the order value.

6. Force Majeure:

The High Commission of India, Maputo may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or

other failure to perform its obligations under the contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

Section IV

Format for submitting the Price Schedule for supply of one hundred two (102) units of Desktop Computers, Black and White Laser Printers 23 (Brother HL01210w Mono Laser

Printer 20 ppm, USB + Wireless and Inbox toner) and 2 Multi-function Ink-jet colour printers DCP-T500W with scanner

BID No MAP/230/8/2018

Date:.....

To,
Head of Chancery
High Commission of India
Avenida Kenneth Kaunda, No. 167,PO Box 4751,
Maputo, Mozambique

Price Schedule

S. No	Item	Total Bid Quantity	Unit Price (in Meticals)	Total Price (in Meticals)

Note:

Above quoted price for supply of one hundred two (102) units of Desktop Computers, Black and White Laser Printers 23 (Brother HL01210w Mono Laser Printer 20 ppm, USB + Wireless and Inbox toner) and 2 Multi-function Ink-jet colour printers DCP-T500W with scanner is complete in all respect as per technical specifications and terms & conditions mentioned in the bid document.

Yours faithfully,

Name: .

(Signature of Authorized Signatory)

Designation:

Company seal: